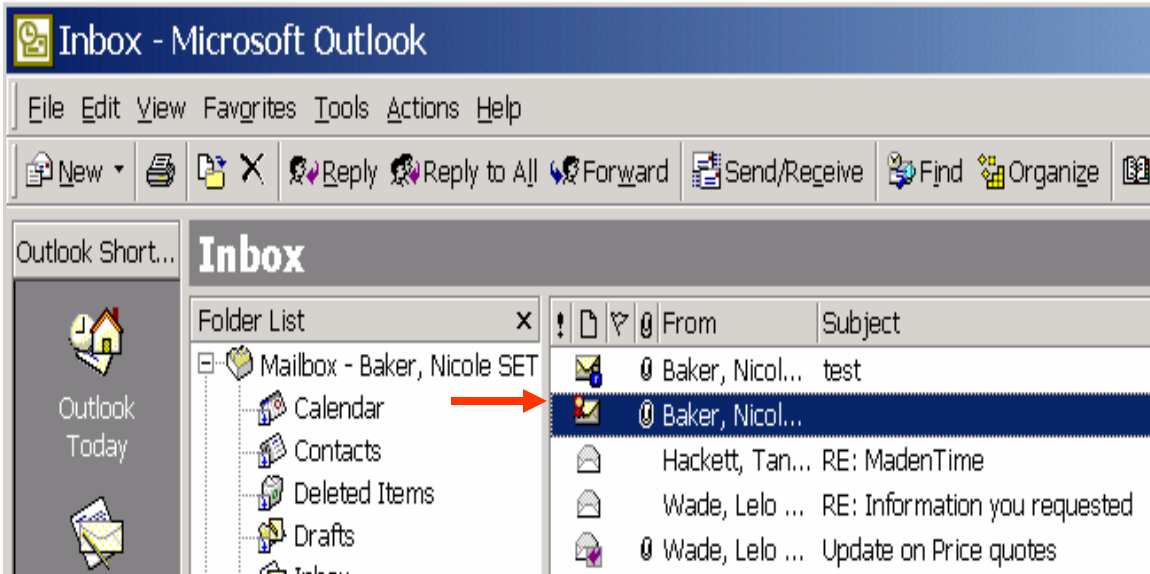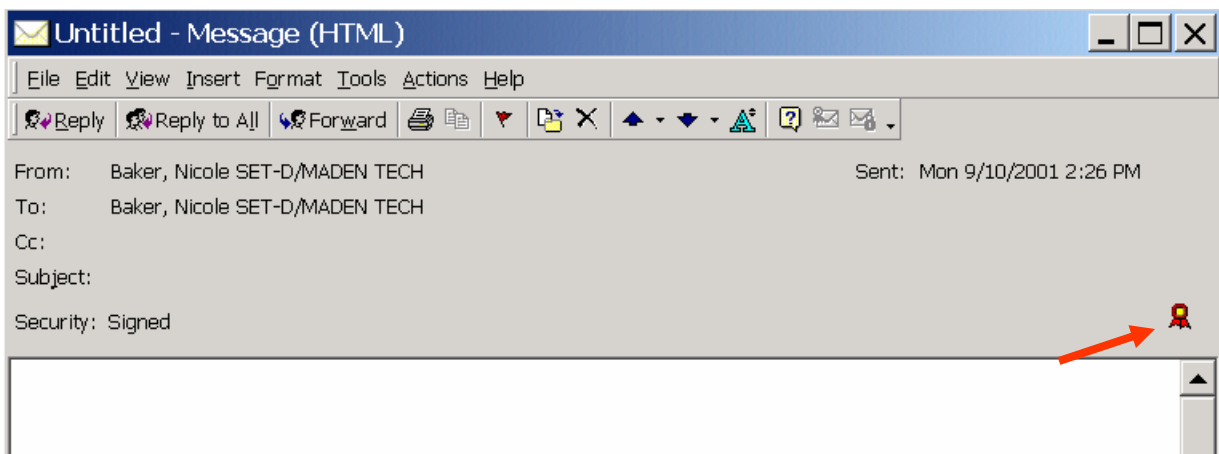# Retrieving a Public Key from a Signed Message
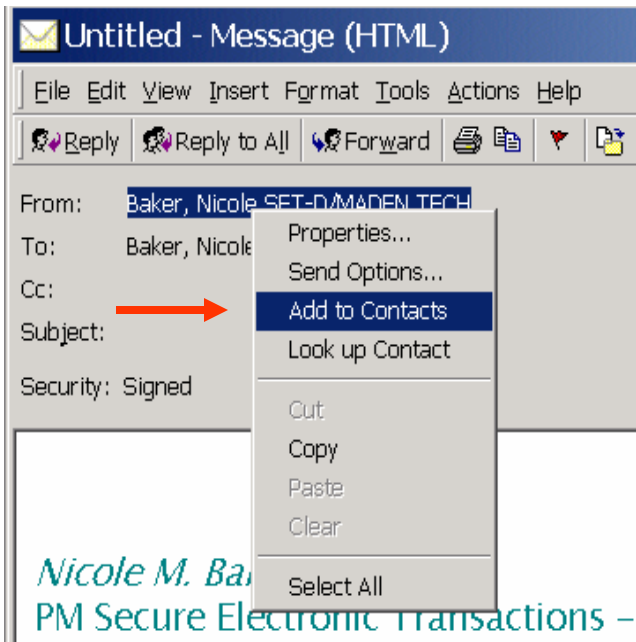

1

When a new digitally signed message is received in the **Outlook Inbox**, double-click the message to open it.
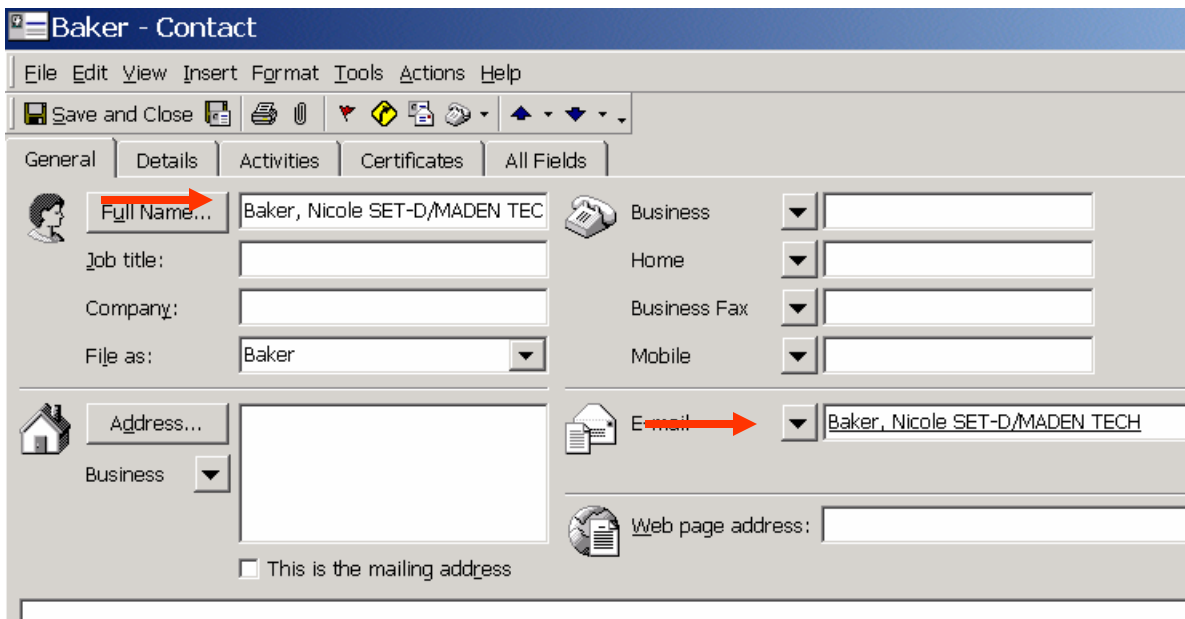

A digitally signed message will have the **Digital Signature icon** in the upper right hand corner of the message.

1

Untitled - Message (HTML)

File Edit View Insert Format Tools Actions Help

🗢Reply 🗢Reply to All 📢Forward 🖨 🖺 ▾ 🗈

From: Baker, Nicole SET-D/MADEN TECH

To: Baker, Nicole | Properties...
Cc: | Send Options...
Subject: | Add to Contacts
Security: Signed | Look up Contact
                 | Cut
                 | Copy
                 | Paste
                 | Clear
Nicole M. Ba | Select All
PM Secure Electronic Transactions –

Baker - Contact

File Edit View Insert Format Tools Actions Help

🖫 Save and Close 🖫 🖨 �词 ▾ 🕀 🖺 🕘 ▾ 🔺 ▾ 🔻 ▾ ₊

General | Details | Activities | Certificates | All Fields |

Full Name... | Baker, Nicole SET-D/MADEN TEC   Business ▼
Job title: | Home ▼
Company: | Business Fax ▼
File as: | Baker ▼   Mobile ▼

Address... | E-mail ▼ Baker, Nicole SET-D/MADEN TECH
Business ▼
                                            Web page address:
☐ This is the mailing address

Outlook creates a Contact entry. The Sender's name and email address will appear in the Contact.

Baker - Contact

File Edit View Insert Format Tools Actions Help

Save and Close

| General | Details | Activities | Certificates | All Fields |

Outlook will use one of these certificates to send encrypted mail to this contact.
You can get a certificate by receiving digitally signed mail from this contact or by importing a certificate file for this contact.

Certificates (Digital IDs):

BAKER.NICOLE.MARGUERITE.1247205442(Default)

3

Click on the *Certificates* tab to view the certificate. Click on *Save and Close* to save and close the *Contact*.

Duplicate Contact Detected

The name or e-mail address of this contact already exists in this folder:
Contacts

Would you like to:

○ Add this as a new contact anyway

◉ Update new information from this contact to the existing one:

Baker

Note: A backup copy of the existing contact will be placed in your Deleted Items folder.

Open Existing Contact   OK   Cancel
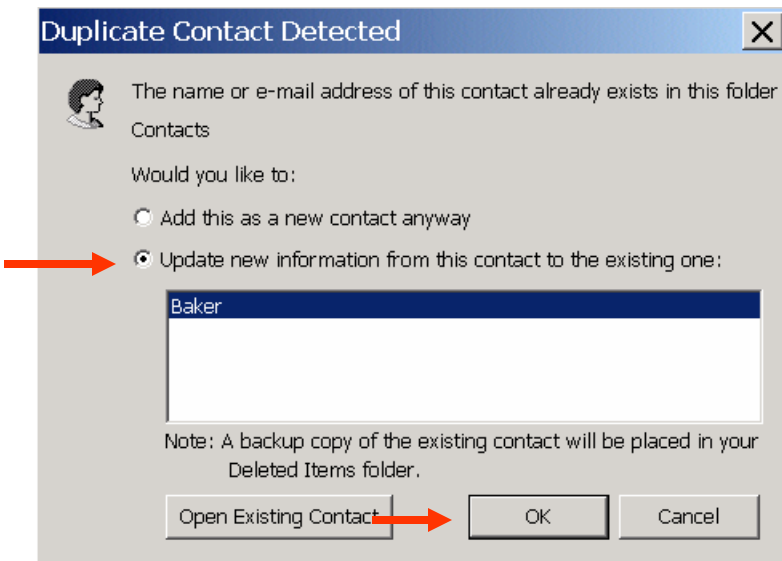
4

In some instances the Contact entry may already exist. If it does, update the new information by selecting *Update new information from this Contact to the existing one.* Click *OK.*

The sender has been added to your Contacts Folder and you can now send encrypted email to this person.

Contacts

Folder List ✕
⊟ 📁 Mailbox - Baker, Nicole SET
⏤ 📅 Calendar
⏤ 📇 Contacts
⏤ 📁 Deleted Items
⏤ 📋 Drafts
⏤ 📥 Inbox
⏤ 📓 Journal
⏤ 📝 Notes
⏤ 📤 Outbox
⏤ 📁 Sent Items
⏤ 📋 Tasks
⊟ 📅 Outlook Today - [Personal F
⏤ 📅 Calendar
⏤ 📇 **Contacts** (6)
⏤ 📁 **Deleted Items** (1)
⏤ 📋 **Drafts** (2)
⊟ 📥 Inbox
⏤ ⊞ 📁 Ft. Eustis
⏤ 📁 Personal
⏤ 📁 PM SET-D
⏤ 📓 Journal
⏤ 📝 Notes
⏤ 📤 Outbox
⏤ 📁 Sent Items
⏤ 📋 Tasks
⊞ 📁 Public Folders

Acct, Spidey	**Harvey, Benjamin S.**
E-mail: spideygirl@...	E-mail: bharvey@us...
Andrews, Marlon	**Home, Marie and Brian At**
E-mail: marlon@ma...	E-mail: beachhead...
ARMY/CN=RECIPIENTS/C...	**Klinikowski, David**
E-mail: /O=ORGANI...	E-mail: klink@usss.t...
Baker, Nicole	**Knieff, 'Barbara.**
E-mail: Baker, Nicol...	E-mail: barbara.kni...
'Barreram	**Laky, Danielle**
E-mail: barreram@...	E-mail: danielle.laky...
Bowman, April	**Laury, Keith - CW2**
E-mail: abowman_...	E-mail: Keith.Laury...
Crouse, Roger	**Mail, Yahoo**
E-mail: crouse1r@n...	E-mail: tinyangelsx3...
Elliott, Shawn	**O'Quinn, Marie**
E-mail: Elliott, Shawn	E-mail: moquinn@...
Email, Home	**Schultz, Jean**
E-mail: eunos1990...	E-mail: Jean.Schult...
Hairfield, Robert	**'Stringfr**
E-mail: Hairfield, Ro...	E-mail: stringfr@hq...